



**MISSOULA COUNTY  
REQUEST FOR PROPOSAL ADDENDUM**

**RFP NAME:  
DUE DATE**

ADDENDUM NUMBER: 11-2025-2-A

To All Offerors:

Attached are written questions received in response to this RFP. These questions, along with the County's response, become an official amendment to this RFP.

All other terms of the subject "Request for Proposal" remain as previously stated.

**Acknowledgment of Addendum:**

The offeror for this solicitation must acknowledge receipt of this addendum. This page must be submitted at the same time as the proposal or the proposal may be disqualified from further consideration.

I acknowledge receipt of Addendum No. 11-2025-2-A

Signed: \_\_\_\_\_

Company Name: \_\_\_\_\_

Date: \_\_\_\_\_

1. Please provide estimates for the following (if applicable):

a. Number of annual billable encounters/visits across all facilities, *Average 300-400 across DPP, HV, and Clinic. However, we can reach close to 1500 claims in the busy season for clinic services.*

b. PM (practice management) encounters/visits: *unclear how this is different from above.*

**Please provide the total number of visits for which the County sent a bill or had a provider rendering services over the course of the last calendar year. If the County has more recent YTD data for CY2025, that would be helpful as well.**

**Estimated 10,000 PM encounters since January 1, 2025**

**Estimated 8,000 billable encounters since January 1, 2025**

h. Number of billing providers: *The Vendor will need to define "billing provider". MPH bills most of its services under MPH's NPI. MPH has a Medical Advisor who signs all Clinic Standing orders, but he does not physically work at MPH.*

**A billing provider is the specific doctor, group, or entity responsible for receiving payment for medical services, distinct from the "rendering provider" who actually performed the service.**

**We currently have 2 billing providers**

i. Number of report writers: *Vendor will need to define "report writers".*

**A report writer is a user who will require the ability to run reporting tasks within the EHR system.**

**We need a minimum of 20 users with the ability to run reports but could need more in the future**

6. Does MPH require integration with any HIEs? *Vendor will need to define this acronym.*

**Health Information Exchanges (state-based or federal, for example)**

**Yes – we need integration with imMTrax the state immunization database.**

In reviewing the RFP for the Electronic Health Record for the Missoula Public Health it doesn't specify how many staff or providers. Can you provide the total number of staff that would access the system and the total number of billable providers. This will help us determine what team it would be assigned to for answering the RFP.

*In reaching out to our subject matter experts, they came up with 40 internal users and referenced the following from the addendum in regard to your question about billable providers:*

a. *Number of billing providers: The Vendor will need to define "billing provider". MPH bills most of its services under MPH's NPI. MPH has a Medical Advisor who signs all Clinic Standing orders, but he does not physically work at MPH.*